

Steering Committee #6 — Monday, 21 September 2026, 13:00 CEST ([Zoom>>](#))

AGENDA

AGENDA ITEM	LEAD
BLOCK 1 APPROVAL OF SC #5 MINUTES - Review and formal approval of the minutes of Steering Committee #5 (21 August 2026) - Follow-up on SC #5 action points A–P: status and owners	NOC OF UKR/ All Partners
BLOCK 2 WP2 — M 2.1, M 2.2 AND M 2.3: CLOSING THE MILESTONES - M 2.1 Survey Text Development and Approval — confirmation that approval is recorded on Monday.com and the final English version is uploaded to WP2 Drive - M 2.2 Survey Questionnaire in Ukrainian (NOC OF UKRAINE) and M 2.3 Survey Questionnaire in Romanian (Olympic Moldova) — translations completed; digital forms live, including the data-protection consent item - Means of verification per GA for M 2.2 / M 2.3: digital table with survey responses uploaded to the consortium cloud for analysis — agree file format, naming and upload location - Form and response-table links attached to the corresponding Monday.com cards	UNIVIE NOC of UKR Olympic Moldova
BLOCK 3 WP2 — SURVEY IN THE FIELD: RESPONSE COLLECTION - Response count to date per country against the GA targets: minimum 20 Ukrainian National Federations (NFs) and minimum 10 Moldovan NFs - Cover letters sent (Ukrainian NFs; Romanian version for Moldovan NFs) — feedback and questions received from federations - Reminder schedule until the closing date of 15 October 2026; list of non-responding federations and escalation route - Decision point: follow-up extended to the end of October 2026 if targets are not reached by 15 October - Handover to UNIVIE: Ukrainian & Romanian responses in English translation for data analysis (16 October 2026) and D 2.1 Needs Assessment Report (Month 8 / November 2026) remain on schedule	UNIVIE NOC of UKR Olympic Moldova
BLOCK 4 M 1.2 QUALITY PLAN — QA UPDATE 1 - QA update 1 (due 30 September 2026): status of the quality indicators defined in the Quality Plan for the period April–September 2026 - Risk register: new or changed risks since the Quality Plan was adopted; mitigation measures and owners - Findings and corrective actions to be recorded on Monday.com	Impact Force NOC of UKR
BLOCK 5 COMMUNICATION — DONE & PLANNED;	NOC OF UKR / All Partners

• Partner-by-partner recap since SC #5, including the ALIGN presence at the NOC of Ukraine children's event (28 August 2026); links logged • Dissemination log: completeness check on Monday.com and reminder of the 7-day logging rule • Planned activities for October–November: survey reminder messaging, interim content, and preparation of communication around the WP2 findings • Call to partners: occasions at which ALIGN can be presented	
BLOCK 6 E 1.2 — 2ND TRANSNATIONAL PROJECT MEETING (TPM 2), VIENNA • Draft agenda circulated: decision on Option A (single day) or Option B (lunch to lunch) • Dates in December 2026 and venue at the University of Vienna — confirmation by UNIVIE • Delegates per partner (1–2 per organisation), travel and accommodation planning • Host session: first ideas on content and format from UNIVIE	UNIVIE/ All Partners
BLOCK 7 AOB & CLOSE • Any other business • Action points agreed and owners confirmed • Reminder: SC #7 — Friday, 16 October 2026, 13:00 CEST	NOC OF UKR / All Partners

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